

FREE CLASSES

Career Center offers classes to community members.
Students receive a Goodwill issued Certificate of Achievement.

CAREER CENTER CLASSES

Monday	Tuesday	Wednesday	Thursday	Friday
9:00am - 1:30pm Word Introduction & Intermediate	9:00am - 1:30pm Excel Introduction & Intermediate	9:00am - 1:30pm Google Gmail Docs Sheets Slides Drive Maps	9:00am - 1:30pm Excel Advanced	9:00am - 1:30pm Word Advanced
2:00 - 4:30pm Computer Skills Series	2:00 - 4:30pm Job Search Success Series	<h2>CLASSES START EVERY WEEK!</h2>		

Computer Skills Series

Monday rotation:
 Week 1 **Outlook**
 Week 2 **PowerPoint**
 Week 3 **Outlook**
 Weeks 4 **PowerPoint**

Job Search Success Series

Tuesday rotation:
 Week 1 **Resumes: Get Noticed**
 Week 2 **Job Fair Networking**
 Week 3 **Stand Out Interviewing**
 Week 4 **Got the job! Now what?**

Register in person, by phone or online at goodwilljobconnection.org/training/free-training.

CAREER CENTER LOCATION	OPEN DURING CLASS SCHEDULE AS POSTED
Portland	1943 SE 6 th Avenue • Portland, OR 97214 503-238-6198 or 503-238-6186
Salem	3535 Lancaster Drive NE • Salem, OR 97305 503-798-9103
Vancouver	6425 NE Fourth Plain • Vancouver, WA 98661 360-695-4669

For more information on FREE job and career services, visit goodwilljobconnection.org.